

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

Wednesday, June 17, 2020

### VIRTUAL MEETING DUE TO COVID-19 PANDEMIC

Members:

Phillip Graham  
Susie Morris  
Ed Muire

Stuart Basham  
Jason Hord  
Fred Haith  
Franklin Gover  
Wilmer Melton  
Erin Burris  
Ron Miller  
Wendy Brindle

City of Concord  
Cabarrus County  
Rowan County &  
Town of Cleveland  
NCDOT Div. 10  
Town of Granite Quarry  
NCDOT Div. 9  
Town of China Grove  
City of Kannapolis  
Town of Mt. Pleasant  
Town of Landis  
City of Salisbury

Others:

Phil Conrad CRMPO Director  
Connie Cunningham MPO Staff  
Phil Collins Cabarrus County  
Loretta Barren FHWA  
J. Scott Miller NCDOT Div10  
Phillip Craver NCDOT Div 9  
Zac Gordon Kannapolis  
Andy Christy RIDER Transit  
Brett Canipe NCDOT Div10  
Jeff Littlefield NCDOT Div10  
Andy Bailey NCDOT TPD  
David Wasserman NCDOT STIP  
Hannah Cook NCDOT STIP  
Adam Fisher Ramey Kemp

### Call to Order

The Cabarrus Rowan MPO TCC Chairman Wendy Brindle called the TCC meeting to order. After acknowledging the members, Chairman Brindle called the roll of eligible TCC members and determined that a quorum was met. Chairman Brindle continued by asking if there were any adjustments to the meeting agenda. With none heard, Chairman Brindle asked if there were any speakers from the floor. With none being heard, Chairman Brindle moved to the next item.

### Approval of Minutes

TCC Chairman Brindle called the TCC members' attention to the meeting minutes of the March 18, 2020 TCC meeting included in their meeting packets. Chairman Brindle asked if there were any corrections or additions to the minutes. With no corrections or additions being heard, Mr. Wilmer Melton made a motion to approve the minutes as amended. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously to approve.

## **2050 MTP Draft Goals and Objectives**

CRMPO Executive Director Phil Conrad reported to the members that with the adoption of the 2020-2029 TIP, CRMPO staff began working on the update to the 2050 MTP. Part of the update Phil explained, is to update the socioeconomic TAZ forecasts for population and employment. Phil reminded the TCC members that the 2045 MTP had been adopted in March 2018 with a four year life.

Phil went on to report that the next *Draft* TIP will be released in the Spring of 2022 which is just a few months before the MTP deadline. He explained that the current TIP will actually be the basis for the 2050 MTP in terms of project schedule horizon years and estimated project costs. With the current four year update approaching, it is time to review the MPO's Goals and Objective for inclusion in the next MTP. Phil called members' attention to Attachment 3 which was a *Draft* of the Goals and Objectives. He reviewed the document with the members and asked for any questions or comments.

With no comments or questions being heard, Mr. Phillip Graham made a motion to recommend that the CRMPO TAC consider approval of the 2050 MTP Goals and Objectives. Mr. Wilmer Melton seconded the motion and the TCC members voted unanimously to approve.

## **RIDER Transit Program of Projects POP**

Director Conrad explained that the Program of Projects is a list of proposed FTA grant requests to support the operations of RIDER Transit System in Fiscal Year 2020. Phil reported that RIDER Transit System has decided to use the CRMPO's Public Involvement procedures to process this annual requirement. Phil then called members' attention to Attachment 4 included in their packets. Phil reviewed the document for the members and explained that part of the process required by FTA was to solicit public comment. He then called upon Mr. Andy Christy with RIDER Transit System to add any information for the members. Mr. Christy explained that the this is a federal requirement.

With no questions or comments heard, Mr. Wilmer Melton made a motion to recommend that the CRMPO TAC consider releasing the POP for public comment. Mr. Phillip Graham seconded his motion and the TCC members voted unanimously to approve.

## **Proposed STBG Call for New Projects**

CRMPO Director Phil Conrad reminded TCC members that the MPO had issued a call for project proposal proposals for the STBGP funding source for the members. The call he explained, ended on June 1, 2020. He continued by explaining that MPO staff received a total of four project requests from three project sponsors with a combined cost of \$20.4 million. He then called members' attention to Attachment 5 in their packets which were the four project proposals. Phil then gave project sponsors an opportunity to speak about their respective proposed project submittals.

Mr. Andy Christy with RIDER Transit System explained the need for a Hybrid Electric heavy duty bus to replace older equipment. Mr. Phillip Graham with the City of Concord then addressed the members and expressed the City's need for improvements to the Poplar Tent Road and Harris Road intersection. Then TCC Chairman Brindle reported that the City of Salisbury had two proposed projects. The first project would be to add to the Grant Creek Greenway as part of the Carolina Thread Trail. The City's second proposed project was to upgrade their computer that operates their traffic signal system and to purchase cameras for the Salisbury Police Department to monitor traffic. After the project sponsors were finished, Phil Conrad called members attention to an email in their packet from Mr. David Wasserman regarding the STBGP fund allotments. Phil asked if Mr. Wasserman had anything to add and said he had no additional information other than the email. At this time, Mrs. Loretta Barren with FHWA asked what year would projects be funded. Phil responded that it would be two to three years. Mr. David Wasserman also responded to Mrs. Barren and added that it will be 2021 before projects can be allocated and funding spent. Mr. Phillip Graham asked when NCDOT will resume preparing and distributing municipal agreements again and Mr. Wasserman responded that they are working toward releasing the agreements.

With no further questions or comments, Mrs. Susie Morris made a motion to recommend that the CRMPO TAC consider the project proposals for approval. Mr. Ed Muire seconded the motion and the TCC members voted unanimously to approve.

### **FY 2020-2029 MTIP Modification #1**

Director Phil Conrad reminded the TCC members that MPO staff is requested from time to time to bring amendments or modifications from recent NCDOT Board of Transportation agendas to the TCC/TAC for consideration. A request from the last NCDOT BOT meeting was made to modify additional projects.

The first project modification EB-5732 Director Conrad explained, was a modification to delay construction to FY 2022 of a sidewalk on Bruton Smith Boulevard. The second project modification was for project EB-5844 asking for a delay in construction to FY 2022 of a sidewalk on Little Texas Road The third project, P-5725, was for a delay in construction to FY 2021 of the track improvements and second platform at the Kannapolis Amtrak station. The fourth project U-5956 was for the delay in construction to FY 2023 of the Union Cemetery Road intersection realignment. The fifth project Y-4810K was for a delay in construction to FY 2022 of the new Rogers Lake Road grade separation at the railroad.

The sixth project I-3802AA, was for the delay in construction to FY 2023 of the I-85 ITS project. The seventh project U-5761 was for the delay in construction to FY 2021 of the NC 3/US 29 intersection project. The eighth project AV-5889 was for the delay in construction to FY 2023 of the runway safety area extension at the Concord-Padgett Regional Airport. The ninth project R-2246A, was to no longer use Build NC bonds for construction for the George Liles Parkway. The tenth project 5820A, was to no longer use Build NC bonds for construction of the Bendix Drive extension. The eleventh project U-6032 was to no longer use Build NC bonds for construction of the Mallard Creek Road/Odell School Road widening. Attachment 6 is a resolution modifying the MTIP for this project.

After Director Conrad reviewed the modifications with the members, he asked for questions or comments. With none heard, Mrs. Susie Morris made a motion to recommend that the CRMPO

TAC consider endorsing modification #1 to the FY 2020-2029 MTIP. Mr. Wilmer Melton seconded her motion and the TCC members voted unanimously to approve.

### **FY 2020-2029 MTIP Amendment #1**

Director Conrad reported to the TCC members that Rider Transit is requesting a STIP Amendment be submitted for consideration on project TA-5130A. Mr. Andy Christy with the RIDER Transit System explained that the amendment was to add a total project cost of \$250,000 to Bus and Bus Facilities – Routine Capital. This would be used to support the purchase of routine capital such as bus stop shelters, benches, shop equipment, spare parts, engines, farebox, vehicles, etc. using Section 5339 funds at a Federal share of \$200,000 and local share of \$50,000.

Mr. Christy continued by stating the RIDER Transit System is also requesting a STIP Amendment be submitted for consideration on a project to add a total project cost of \$725,000 to TA-5125 Expansion Bus, with one bus being purchased at a Federal share of \$601,750 and Local share of \$123,250.

Director Conrad added that this amendment to the STIP would be presented to the Board of Transportation for approval at an upcoming meeting and called attention to Attachment 7 which was a draft resolution. With no questions or comments heard, Mr. Phillip Graham made a motion to recommend that the CRMPO TAC consider endorsing Amendment #1 to the FY2020-2029 MTIP. Mr. Wilmer Melton seconded his motion and the TCC members voted unanimously to approve.

### **TCC By-Laws and Virtual Meetings**

Director Phil Conrad explained to the TCC members that due to the impact of COVID-19 necessitating meeting virtually, the CRMPO TCC would need to amend their by-laws to include language regarding virtual meetings and how to provide the public an opportunity to attend virtual meetings if so desired. Phil called members attention to Attachment #8 in their packets which was a draft of the proposed amended by-laws. He then called attention to page 113 in their packets and read the highlight portion of the page under Article V: Meetings; Section 1-Regular. The highlighted portion read; “Virtual meetings may be held on a (secure) web based platform as a substitute for (in lieu of) in-person meetings during emergencies and/or when physical distancing is required to ensure the safety of the TCC and public”.

Mrs. Susie Morris questioned the use of “emergencies” in the proposed language. After discussions to determine what may constitute an emergency, it was decided to proceed with this item and ask MPO staff to speak with legal counsel about any issues. Mr. Wilmer Melton made a motion to approve the TCC by-laws as presented and Mrs. Susie Morris seconded the motion. The TCC voted unanimously to approve. Mrs. Loretta Barren with FHWA also informed the TCC members that they would need to also amend their Public Comment Policy to reflex whatever changes were made to their by-laws.

### **CTP Amendments**

Mr. Andy Bailey with NCDOT-TPD reported to the members that the City of Concord has provided DOT and MPO staff with some CTP amendments. Director Phil Conrad added that the last CTP update was completed in March 2019. He also reported to the TCC members that the City of

Concord has already adopted these newly presented amendments as part of the City's CTP process and called members' attention to Attachment #9 which included the CTP amendments adoption. After review of Attachment #9 and with no discussion, Mr. Phillip Graham made a motion to recommend that the CRMPO TAC consider releasing the CTP amendments for a public comment period. Chairman Wendy Brindle seconded the motion and the TCC members voted unanimously to approve.

### **Reports/CRMPO Business**

**1. Local Reports - MPO/TPD/NCDOT Division 9 & 10** – Mr. Phillip Craver, NCDOT Division 9 representative called members' attention to a spreadsheet included in their packets of project updates for Division 9.

Mr. Stuart Basham, representative for Division 10 called the TCC members' attention to a spreadsheet of Division 10 project updates included in their packets. Stuart highlighted some of the ongoing projects in Division 10.

**2. Move Forward List and Financial Update - NCDOT** Mr. David Wasserman provided the TCC members with a power point presentation which provided information and financial updates.

**3. Remix Contract Extension** – Director Conrad called members' attention to information included in their packets concerning the Remix contract extension and budget costs.

**4. ITS Build Grant Letter of Support** – Director Phil Conrad reviewed a letter of support included in the member's packet from the CRMPO in support of the Build Grant.

**5. Supplement to the Revised Maintenance Plan for the 2008 8-Hour Ozone Nonattainment Area** – Director Conrad reviewed the information with the TCC members.

**6. Triad Regional ITS Strategic Deployment Plan Final Report-** Director Conrad called Members' attention to information in their packets about the final report and recommendations.

**7. 2020 Bicycle and Pedestrian Planning Grant Applications** - CRMPO Director Phil Conrad reminded the TCC members that the deadline for submitting Bike and Ped Planning Grant applications is June 30, 2020.

### **Informational Items**

- RIDER Transit, Rowan Express and Salisbury Transit Ridership Information – Phil called attention to the ridership information included in their packets
- P6.0 Identified Needs Project Forms – Deadline of September 11, 2020
- Next scheduled meeting is August 19, 2020.

With no further business to discuss, Mr. Phillip Graham made a motion to adjourn the meeting followed by a second from TCC Chair Wendy Brindle. The meeting was adjourned.